

REQUEST FOR PROPOSALS FOR GRANT ADMINISTRATION SERVICES

The City of Lowell has received a Community Development Block Grant-Infrastructure (CDBG-I) award in the amount of \$750,000 by the North Carolina Department of Environmental Quality (NCDEQ) for Neighborhood Revitalization to include housing repairs and a city owned community center.

The City of Lowell is soliciting proposals or qualifications for grant administration to assist the City Council in the administration of the grant; once release of funds is received. All work for this project will be conducted to ensure compliance with all applicable federal requirements and regulations under the CDBG-I program. The fee for grant administration services/grant management will be paid with CDBG-I funds.

Copies of the detailed request for qualifications (RFQ) or request for proposals/RFQ, including a description of the services to be provided by respondents, the minimum content of responses, and the factors to be used to evaluate the responses, can be obtained from www.lowellnc.com or by contacting the City Clerk, Beverly Harris, at 704-824-3518 or by email at bharris@lowellnc.com.

The above information should be submitted no later than 5:00 p.m. on August 9. Please mail to 101 W. First St., Lowell, NC 28098, Attn: City Clerk. For more information, contact the City Clerk, Beverly Harris, at 704-824-3518 or bharris@lowellnc.com.

The City of Lowell is an Equal Opportunity Employer and invites the submission of proposals from small and minority and women-owned firms, historically underutilized businesses, and certified/registered Section 3 businesses concerns.

This information is available in Spanish or any other language upon request. Please contact Beverly Harris at 704-824-3518 or at 101 W. First St., Lowell, NC 28098 for accommodations for this request.

Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con Beverly Harris al 704-824-3518 o en 101 W. First St., Lowell, NC 28098 de alojamiento para esta solicitud.