

## **Request for Proposals: Legal Service**

The City of Lowell has received a \$750,000 Community Development Block Grant – Neighborhood Revitalization (CDBG-NR) grant administered by the Rural Economic Development Division, North Carolina Department of Commerce. The CDBG-NR grant represents 100% of project funding that includes the following activities: project administration; the housing rehabilitation of approximately fourteen (14) sub-standard owner-occupied homes, and the rehabilitation of the Lowell Community Center.

The City is requesting statements of qualifications from attorneys to: (1) provide title searches that will include an opinion that an appropriate lien through a Deed of Trust can be recorded as a part of the loan application process; and (2) provide other legal CDBG-NR services as may be required. The City will use competitive procurement to select a firm/individual to provide legal services.

The proposals should include: (1) firm/individual's general background; (2) resume of individual/staff that will perform services; (3) at least one, no more than three local government references including contact name, email and phone number; (4) cost per house to perform a title search and hourly rate charged for other legal services.

Proposals should be remitted to: City of Lowell, Attn: Beverly Harris, 101 W. First Street, Lowell NC 28098 or by email at [bharris@lowellinc.com](mailto:bharris@lowellinc.com).

**Proposals must be received by 4:00pm Friday January 22, 2021.**

For more information contact: Beverly Harris, City Clerk 704-824-3518 or [bharris@lowellinc.com](mailto:bharris@lowellinc.com)

The City of Lowell is an equal opportunity employer. Historically Underutilized Businesses (HUB) including small and minority firms and Section 3 firms are encouraged to participate in the project.

*"This information is available in Spanish or any other language upon request. Please contact Beverly Harris at 704-824-3518 or at 101 W. First Street, Lowell NC 28098 for accommodations for this request."*

*"Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con Beverly Harris al 704-824-3518 o en 101 W. First Street, Lowell NC 28098 de alojamiento para esta solicitud."*

