

## City of Lowell Communication / Parks and Recreation Director

The City of Lowell, NC is seeking a Director of Parks and Recreation who is visionary, outgoing, well rounded and has the skills and dedication necessary to achieve Department and City Goals. The ideal candidate will be resourceful with the ability to make informed decisions while displaying strong, diverse communication, specifically capable of building and maintaining close and highly productive working relationships. The candidate should possess the interpersonal skills and ability to consider the ways in which decisions and relationships may affect the organization and community. The ideal candidate will have experience and understand the significance of relationship building with other recreation organizations within a region.

The successful candidate will be a dedicated public servant with proven experience and strong technical skills in parks management, recreation programming, event planning, and possess strong communication skills. The candidate will lead and manage activities of the administration, facilities, parks, and recreation which includes, but not limited to responsibilities for ball-fields, gym, trails, building upkeep, capital project management, and programming. In addition, the candidate will be responsible for community outreach including monitoring and updating the city website and social media outlets.

The ideal candidate will possess a four-year degree in recreation administration, physical education, or a related field and eight (8) years of experience in the field with five (5) years of supervisory experience; or an equivalent combination of education and experience plus additional parks and recreation related certifications. Local government experience is required. A valid North Carolina driver's license is required. The City of Lowell is an Equal Opportunity Employer. Annual salary is dependent upon qualifications. The positions will begin with 30-hours per week with the ability to increase to full time. Employment application are available under the "Forms" section online at [www.lowellnc.com](http://www.lowellnc.com).

Please submit City of Lowell application, cover letter, résumé, and three (3) professional references to the following: City of Lowell; Attn: Kevin Krouse, City Manager; 101 W. 1<sup>st</sup> St, Lowell, NC 28098. Applications will be accepted by mail OR by drop-off at City Hall (same as mailing address above). Please deliver all documents in a sealed envelope. **Applications are due by the end of business day (5:00pm) on Thursday, July 26, 2018.**